ENROLLMENT CHECKLIST
FOLLOW THESE STEPS TO GET STARTED ON YOUR DEGREE PROGRAM

Anytime is back-to-school time at WGU! Here’s your step-by-step guide to completing the application and enrollment process. Programs start the first of every month; talk to your Enrollment Counselor about deadlines, they’ll help you every step of the way.

☐ APPLY FOR ADMISSION
Apply online! Go to wgu.edu/apply. With questions about paying the application fee, contact the Bursar’s Office at 877.435.7948 x3105.

☐ SUBMIT TRANSCRIPTS
Have official transcripts from all institutions you have attended sent directly to WGU, either electronically or by mail. Plan ahead, because it can take a few weeks to process your request. Transcripts should be submitted by the 1st of the month before your intended start date. Learn more at wgu.edu/transfer.

☐ CREATE YOUR WGU STUDENT ACCOUNT AND APPLY FOR FINANCIAL AID
Create your WGU student account through the link at wgu.edu/enrollment. This will give you access to the WGU Student Portal, which you will need to access in order to complete the financial aid process and/or make your first tuition payment.

If you plan to use federal financial aid, you should begin that process as soon as possible. Find a step-by-step guide to the financial aid process at wgu.edu/financialaid.

☐ TAKE THE WGU READINESS ASSESSMENT (AS NEEDED)
This multi-part online test is designed to help determine the likelihood of your success at WGU. Readiness Assessment requirements vary by degree program; please contact an Enrollment Counselor (866.225.5948) with questions. Learn more about the Readiness Assessment through the link at wgu.edu/enrollment.

☐ INTERVIEW WITH YOUR ENROLLMENT COUNSELOR
If you haven’t already done so, you should complete an intake interview with a WGU Enrollment Counselor (866.225.5948). It should take about 20–30 minutes.

☐ ARRANGE TUITION PAYMENTS
Your first tuition payment is due by the 22nd of the month before your intended start date.

☐ COMPLETE ORIENTATION
The orientation course will acquaint you with WGU’s unique competency-based academic approach and link you to the various learning resources you’ll use throughout your degree program.

☐ BEGIN YOUR DEGREE PROGRAM
During orientation, you’ll begin working with your Program Mentor to draft your individualized degree plan. You’re on your way!