# Transcript: HOw to Connect with your Course Instructor with Chana Temple

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## [Opening music with voiceover]

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## Speaker #1 (Dave Huff):

Well, hey folks. This is Dave Huff. Welcome to another episode of the IT Audio Series. Today, I have Chana Temple with me again. Chana and I had a discussion in an earlier episode about the top five tips that students have shared with her that helped them succeed. Chana, today I want to follow up on one of those because the fifth tip that you shared with us was that students ought to connect early and often with their CIs, and the question I've got for you Chana, is how does a student go about connecting with a course instructor?

## Speaker #2 (Chana Temple):

Sure, Dave. In every course of study over to the right, you should be able to see the assigned course instructor and required their picture and their contact information and that booking link, you can just click on, book an appointment.

## Speaker #1 (Dave Huff):

Is that the same process that they would use to book an appointment with you?

## Speaker #2 (Chana Temple):

Yes, absolutely. We use the same.

## Speaker #1 (Dave Huff):

I get an appointment with my course instructor. What should I expect from there?

## Speaker #2 (Chana Temple):

So, you're going to get one of those automatic confirmations sent to your email, just like you would when you schedule with a mentor and from there, you can expect for them to call. If you don't hear from them, let's give away the benefit of the doubt, feel free to just reach out to them. So just either way, as long as we connect, it's great. You have an opportunity to put in the meeting appointment what you want to meet about, so you can maximize that time, give them a heads up about what you want to talk about. I always say, it is great to have something concrete, something that you've already done a little bit of the foot work if you are just starting the class and you want to get getting started tips, that's fabulous, that's fantastic. But you could also do a little investigating and see what you perceive as some of the challenging areas are going to be. So that you going to really pick the course instructor's brain and get those good tips.

## Speaker #1 (Dave Huff):

So, I think that's great advice. I look at a course instructors having office hours that are available for me. So, I can get help with the course. I can get help with specific topics or just talk about strategies for getting through the content.

## Speaker #2 (Chana Temple):

Absolutely.

## Speaker #1 (Dave Huff):

Right. As a course instructor, what I also appreciate is when students book a 30 minute appointment instead of the 15 minutes. So, when you're booking your appointment, go ahead and take the 30 minutes, you may not use the whole time, but 15 minutes is often not enough because we want to catch up, see how you're doing, see what your question is, make sure that we help you without feeling rushed at the end because we might have another appointment right at the tail end of the 15 minute slot. So, when you're booking with the CI, book 30 minutes and don't worry about if you think that's too much time.

Chana, thanks for walking us through this. Any final thoughts?

## Speaker #2 (Chana Temple):

Yeah, Dave. I just really want to urge students in whatever class you're working on, just hop over there, take a look at your course instructor's schedule and click on that appointment button and go ahead and make that appointment connect on whatever class you're working on. Like you said, catch up, get those tips to most efficiently work through the class.

## Speaker #1 (Dave Huff):

Okay. That sounds like great advice. Chana, thank you again for your time and your insight on this. Everybody, thank you for listening to another episode of the IT Audio Series.

## [Closing music with voiceover]

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