

TEACHERS COLLEGE ENROLLMENT CHECKLIST

FOLLOW THESE STEPS TO GET STARTED ON YOUR DEGREE PROGRAM

Anytime is back-to-school time at WGU! Here's your step-by-step guide to completing the application and enrollment processes. Programs start the first of every month. Talk to your Enrollment Counselor about deadlines; they'll help you every step of the way.

❑ Apply for Admission

Apply online! Go to wgu.edu/apply. With questions about paying the application fee, contact the Bursar's Office at [877.435.7948 x3105](tel:877.435.7948).

❑ Submit Transcripts

Have official transcripts from all institutions you have attended sent directly to WGU, either electronically or by mail. Plan ahead, because it can take a few weeks to process your request. Transcripts should be submitted by the 1st of the month before your intended start date. Learn more at wgu.edu/transfer.

❑ Create Your WGU Student Account and Apply for Financial Aid

Create your WGU student account through the link at wgu.edu/enrollment. This will give you access to the WGU Student Portal, which you will need to access in order to complete the financial aid process and/or make your first tuition payment.

If you plan to use federal financial aid, you should begin that process as soon as possible. Find a step-by-step guide to the financial aid process at wgu.edu/financialaid.

❑ Take the WGU Readiness Assessment (If Required)

This multi-part online test is designed to help determine the likelihood of your success at WGU. Readiness Assessment requirements vary by degree program; please contact an Enrollment Counselor ([866.225.5948](tel:866.225.5948)) with questions. Learn more about the Readiness Assessment at wgu.edu/ready.

❑ Interview with your Enrollment Counselor

If you haven't already done so, complete an intake interview with a WGU Enrollment Counselor ([866.225.5948](tel:866.225.5948)). It should take about 20–30 minutes.

❑ Arrange Tuition Payments

Your first tuition payment is due by the 22nd of the month before your intended start date.

❑ Complete Orientation

The orientation course will acquaint you with WGU's unique competency-based academic approach and link you to the various learning resources you'll use throughout your degree program.

❑ Begin Your Degree Program

During orientation, you'll begin working with your Program Mentor to draft your individualized degree plan. You're on your way!

WGU 

FOR MORE DETAILS
[866.225.5948](tel:866.225.5948)
wgu.edu/enrollment

TEACHERS COLLEGE SPECIAL ADMISSION REQUIREMENTS

Special Admission Requirements for Programs Leading to Initial Teacher Certification

Students who are seeking initial teacher licensure in a bachelor's, post-baccalaureate, or master's degree program must also pass a state-specific basic skills test for the state in which they reside prior to their Demonstration Teaching (student teaching) practicum experience. This requirement can be met either prior to admission or before beginning the Foundations of Teaching subject area once you have begun your WGU program. For current admission requirements for the WGU Teachers College, please visit wgu.edu/admissions/tc_requirements.

WGU's teacher licensure programs include Demonstration Teaching—a student teaching practicum that takes place onsite in a working classroom. You must submit to a criminal background check prior to entering the classroom for this component of your program.

Note: this program is not for already licensed teachers. People seeking licensure in additional fields should look into the endorsements we offer.

Special Admission Requirements for Programs Leading to Endorsement

- Copy of a valid teaching license
- Official transcripts that demonstrate you have earned a bachelor's degree from a recognized, accredited university

Additional Program-Specific Requirements

B.S. Mathematics Education (Middle Grades, Secondary), M.A. Mathematics Education (K–6, Middle Grades, Secondary) Degree Programs

- Proof of college-level precalculus or calculus course completion with a grade of C or better

B.S. Science Education (Middle Grades), B.S. Science Education (Secondary, Earth Science), B.S. Science Education (Secondary, Biological Science) Degree Programs

- Proof of college-level algebra course completion with a grade of C or better
- Proof of college-level natural science course (chemistry, biology, physics, or geosciences) completion, which includes a lab, with a grade of C or better

B.S. Science Education (Secondary, Chemistry), B.S. Science Education (Secondary, Physics) Degree Programs

- Proof of college-level precalculus or calculus course completion with a grade of C or better
- Proof of college-level natural science course (chemistry, biology, physics, or geosciences) completion, which includes a lab, with a grade of C or better

Post-Baccalaureate, M.A. in Teaching Degree Programs

- Provide official transcripts for a bachelor's degree earned from a recognized, accredited university that meets appropriate content requirements

M.S. in Educational Leadership Degree Program

- Essay submission
- Practicum site agreement
- Submit completed Building Principal Supervisor Verification form

Note: These programs are not for already licensed teachers. People seeking licensure in additional fields should speak to an Enrollment Counselor about their options.