

Building Principal Supervisor Verification

To serve as clinical supervisor and advising administrator for the Educational Leadership Case Study and Practicum, you must be a current administrator with at least three years' experience as a licensed administrator.

I, _____, Certify that I am a licensed principal with at least three years' experience in an assistant principal or principal role, and that I have held my administrator license for more than three years as of this date.

Principal or Assistant Principal Signature	Title	Date
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As the candidate nears the end of their program, our Field Experience team will contact you with additional information regarding the practicum portion of the program. If you have any questions, please contact Sarah Clark in Admissions at 866.225.5948 extension 5205, or Xavier Hermosillo, Program Manager at 866.225.5948 extension 5252.

**Students and Principals in the following states must also complete the section below:
Washington, Arkansas, California, Nevada, Ohio, Oregon, Texas, Wisconsin and Wyoming**

Students enrolled in an Educational Leadership program in the above states will work with their school site and administrators throughout the course of their program, as recognized by the signing of the practicum agreement. However, the clinical supervisor for the practicum portion of the program cannot be the building principal.

The student will be responsible for securing a clinical supervisor to assist with very specific observations during the practicum. The clinical supervisor must be an actively licensed administrator, or a retired administrator who has held an administrative license at one time. The clinical supervisor must not be directly affiliated with the student's current school site, but may be within the same district, in another district, or retired. The clinical supervisor must be secured no later than 3 months prior to beginning of the practicum courses, which take place during the final term of the program. Please contact fieldplacement@wgu.edu if you require assistance in locating an off-site clinical supervisor.

This program leads to Certificate Type: Residency Administrator (First Issue) with Endorsement: Principal.

Student Signature	Date
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Principal or Assistant Principal Signature	Date
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